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[Click here for Information Systems Advisory Body's report dated May 20, 2013](#)

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[Click here for Information Systems Advisory Body's report dated September 18, 2013](#)

[Click here for Information Systems Advisory Body's report dated December 5, 2013](#)

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# Information Systems Advisory Body



**CHAIRMAN**  
**Lee Baca**  
Sheriff

January 23, 2013

**CHAIR PRO TEM**  
**John Ruegg**  
Director, ISAB

TO: Board of Supervisors

**ISAB**

**John Ruegg**  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

**Felix Basadre**  
Assistant Director  
(562) 403-6505

## **Multimodal Biometric Identification System (MBIS) RFP Status Report**

**Eugene Cabrera**  
Director, Project Development  
(562) 403-6513

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

**Marcus Leon**  
Director, Integration Services  
(562) 403-6527

**Noble B. Kennamer, Jr.**  
Marketing Director  
(562) 403-6650

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

12750 Center Court Drive  
Suite 500  
Cerritos, CA 90703

### **MEMBERS**

**Lee Baca**  
Sheriff

**John Clarke**  
Executive Officer/Clerk  
L.A. Superior Court

**Jackie Lacey**  
District Attorney

**Janice Fukai**  
Alternate Public Defender

**William T Fujioka**  
Chief Executive Officer

**Ronald L. Brown**  
Public Defender

**Jerry Powers**  
Chief Probation Officer

**Ed Medrano**  
President, Police Chiefs' Association

**Dr. Lakshmanan Sathyavagiswaran**  
Chief Medical/Coroner  
Department of the Coroner

**Richard Sanchez**  
Chief Information Officer

**Tom Tindall**  
Director, Internal Services Department

**Charles Beck**  
Chief of Police, City of Los Angeles

Please find attached the first status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

Ref.	Deliverable	Estimated Due Date	Status
<b>Task 1 – Develop Project Control Document</b>			
1.1	Draft Project Control Document	1/7/2013	✓
1.2	Final Project Control Document	1/16/2013	✓
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>			
2.1	Weekly Project Status Reports	Ongoing	Ongoing
2.2	Weekly Project Meetings	Ongoing	Ongoing
2.3	Weekly Updates to the PCD (as applicable)	Ongoing	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>			
3.1	Draft Stakeholders Report Document	2/6/2013	Pending
3.2	Final Stakeholders Report Document	2/15/2013	Pending
3.3	Draft MBIS RFP Strategy Report	2/20/2013	Pending
3.4	Final MBIS RFP Strategy Report	3/1/2013	Pending
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>			
4.1	Draft Existing Systems Findings Report	2/15/2013	Current
4.2	Final Existing Systems Findings Report	3/1/2013	Pending
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>			
5.1	Draft Baseline RFP Review and Implementation Report Documents	2/28/2013	Pending
5.2	Final Baseline RFP Review and Implementation Report Documents	3/11/2013	Pending
5.3	Draft MBIS RFP SOW	3/20/2013	Pending
5.4	Final MBIS RFP SOW	3/29/2013	Pending
5.5	Draft MBIS RFP, Acquisition Plan, and Evaluation Plan	4/19/2013	Pending
5.6	Final MBIS RFP, Acquisition Plan, and Evaluation Plan	4/30/2013	Pending
<b>Task 6 – Assist in Release of MBIS RFP</b>			
N/A	<i>Per the RFP, deliverables here are not tied to the delivery of a document.</i>	N/A	N/A
<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>			
7.1	Draft Vendor Implementation Performance Report	7/19/2013	Pending
7.2	Final Vendor Implementation Performance Report	7/30/2013	Pending
7.3	Draft Proposal Evaluation Summaries	8/20/2013	Pending
7.4	Final Proposal Evaluation Summaries	8/29/2013	Pending
7.5	Apparent Successful Bidder Recommendation	8/29/2013	Pending
<b>Task 8 – Assist in Notifying Vendors</b>			
8.1	Draft ABIS Vendor Notification Letters	9/5/2013	Pending
8.2	Final ABIS Vendor Notification Letters	9/19/2013	Pending
<b>Task 9 – Assist in Contract Negotiations</b>			
N/A	<i>Per the RFP, deliverables here are not tied to the delivery of a document</i>	N/A	N/A

✓ = Completed

# Information Systems Advisory Body



**CHAIRMAN**  
**Lee Baca**  
Sheriff

March 25, 2013

**CHAIR PRO TEM**  
**John Ruegg**  
Director, ISAB

TO: Board of Supervisors

**ISAB**

**John Ruegg**  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

**Felix Basadre**  
Assistant Director  
(562) 403-6505

## **Multimodal Biometric Identification System (MBIS) RFP Status Report**

**Eugene Cabrera**  
Director, Project Development  
(562) 403-6513

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

**Marcus Leon**  
Director, Integration Services  
(562) 403-6527

**Noble B. Kennamer, Jr.**  
Marketing Director  
(562) 403-6500

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

12750 Center Court Drive  
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### **MEMBERS**

**Lee Baca**  
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L.A. Superior Court

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District Attorney

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Public Defender

**Jerry Powers**  
Chief Probation Officer

**Jim McDonnell**  
President, Police Chiefs' Association

**Dr. Lakshmanan Sathyavagiswaran**  
Chief Medical/Coroner  
Department of the Coroner

**Richard Sanchez**  
Chief Information Officer

**Tom Tindall**  
Director, Internal Services Department

**Charles Beck**  
Chief of Police, City of Los Angeles

Please find attached the second status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

Ref.	Deliverable	Estimated Due Date	Status
<b>Task 1 – Develop Project Control Document</b>			
1.1	Draft Project Control Document	1/7/2013	✓
1.2	Final Project Control Document	1/16/2013	✓
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>			
2.1	Weekly Project Status Reports	Ongoing	Ongoing
2.2	Weekly Project Meetings	Ongoing	Ongoing
2.3	Weekly Updates to the PCD (as applicable)	Ongoing	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>			
3.1	Draft Stakeholders Report Document	3/11/2013	Current
3.2	Final Stakeholders Report Document	3/19/2013	Pending
3.3	Draft MBIS RFP Strategy Report	3/1/2013	Current
3.4	Final MBIS RFP Strategy Report	3/12/2013	Pending
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>			
4.1	Draft Existing Systems Findings Report	1/30/2013	✓
4.2	Final Existing Systems Findings Report	3/11/2013	✓
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>			
5.1	Draft Baseline RFP Review and Implementation Report Documents	3/8/2013	Current
5.2	Final Baseline RFP Review and Implementation Report Documents	3/15/2013	Pending
5.3	Draft MBIS RFP SOW	4/1/2013	✓
5.4	Final MBIS RFP SOW	4/12/2013	Pending
5.5	Draft MBIS RFP, Acquisition Plan, and Evaluation Plan	4/1/2013	Current
5.6	Final MBIS RFP, Acquisition Plan, and Evaluation Plan	4/30/2013	Pending
<b>Task 6 – Assist in Release of MBIS RFP</b>			
N/A	<i>Per the RFP, deliverables here are not tied to the delivery of a document.</i>	N/A	N/A
<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>			
7.1	Draft Vendor Implementation Performance Report	7/19/2013	Pending
7.2	Final Vendor Implementation Performance Report	7/30/2013	Pending
7.3	Draft Proposal Evaluation Summaries	8/20/2013	Pending
7.4	Final Proposal Evaluation Summaries	8/29/2013	Pending
7.5	Apparent Successful Bidder Recommendation	8/29/2013	Pending
<b>Task 8 – Assist in Notifying Vendors</b>			
8.1	Draft ABIS Vendor Notification Letters	9/5/2013	Pending
8.2	Final ABIS Vendor Notification Letters	9/19/2013	Pending
<b>Task 9 – Assist in Contract Negotiations</b>			
N/A	<i>Per the RFP, deliverables here are not tied to the delivery of a document</i>	N/A	N/A

✓ = Completed

# Information Systems Advisory Body



**CHAIRMAN**  
**Lee Baca**  
Sheriff

May 20, 2013

**CHAIR PRO TEM**  
**John Ruegg**  
Director, ISAB

TO: Board of Supervisors

**ISAB**

**John Ruegg**  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

**Felix Basadre**  
Assistant Director  
(562) 403-6505

## **Multimodal Biometric Identification System (MBIS) RFP Status Report**

**Eugene Cabrera**  
Director, Project Development  
(562) 403-6513

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

**Marcus Leon**  
Director, Integration Services  
(562) 403-6527

**Noble B. Kennamer, Jr.**  
Marketing Director  
(562) 403-6650

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

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**Jim McDonnell**  
President, Police Chiefs' Association

**Dr. Lakshmanan Sathyavagiswaran**  
Chief Medical/Coroner  
Department of the Coroner

**Richard Sanchez**  
Chief Information Officer

**Tom Tindall**  
Director, Internal Services Department

**Charles Beck**  
Chief of Police, City of Los Angeles

Please find attached the third status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

Ref.	Deliverable	Estimated Due Date	Status
<b>Task 1 – Develop Project Control Document</b>			
1.1	Draft Project Control Document	1/7/2013	✓
1.2	Final Project Control Document	1/16/2013	✓
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>			
2.1	Weekly Project Status Reports	Ongoing	Ongoing
2.2	Weekly Project Meetings	Ongoing	Ongoing
2.3	Weekly Updates to the PCD (as applicable)	Ongoing	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>			
3.1	Draft Stakeholders Report Document	3/11/2013	Current
3.2	Final Stakeholders Report Document	3/19/2013	Pending
3.3	Draft MBIS RFP Strategy Report	3/1/2013	Current
3.4	Final MBIS RFP Strategy Report	3/12/2013	Pending
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>			
4.1	Draft Existing Systems Findings Report	1/30/2013	✓
4.2	Final Existing Systems Findings Report	3/11/2013	✓
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>			
5.1	Draft Baseline RFP Review and Implementation Report Documents	3/8/2013	✓
5.2	Final Baseline RFP Review and Implementation Report Documents	5/15/2013	✓
5.3	Draft MBIS RFP SOW	4/1/2013	✓
5.4	Final MBIS RFP SOW	5/15/2013	✓
5.5	Draft MBIS RFP, Acquisition Plan, and Evaluation Plan	4/1/2013	✓
5.6	Final MBIS RFP, Acquisition Plan, and Evaluation Plan	5/15/2013	✓
<b>Task 6 – Assist in Release of MBIS RFP</b>			
N/A	<i>Per the RFP, deliverables here are not tied to the delivery of a document.</i>	N/A	N/A
<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>			
7.1	Draft Vendor Implementation Performance Report	7/19/2013	Pending
7.2	Final Vendor Implementation Performance Report	7/30/2013	Pending
7.3	Draft Proposal Evaluation Summaries	8/20/2013	Pending
7.4	Final Proposal Evaluation Summaries	8/29/2013	Pending
7.5	Apparent Successful Bidder Recommendation	8/29/2013	Pending
<b>Task 8 – Assist in Notifying Vendors</b>			
8.1	Draft ABIS Vendor Notification Letters	9/5/2013	Pending
8.2	Final ABIS Vendor Notification Letters	9/19/2013	Pending
<b>Task 9 – Assist in Contract Negotiations</b>			
N/A	<i>Per the RFP, deliverables here are not tied to the delivery of a document</i>	N/A	N/A
<b>Task 10.1 Livescan Replacement</b>			
10.1.1	Future MBIS Live-Scan Requirements.	5/15/2013	Current
10.1.2	Livescan RFP with SOW Language and References.	5/15/2013	Current

# Information Systems Advisory Body



**CHAIRMAN**  
**Lee Baca**  
Sheriff

July 23, 2013

**CHAIR PRO TEM**  
**John Ruegg**  
Director, ISAB

TO: Board of Supervisors

**ISAB**

**John Ruegg**  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

**Felix Basadre**  
Assistant Director  
(562) 403-6505

## **Multimodal Biometric Identification System (MBIS) RFP Status Report**

**Eugene Cabrera**  
Director, Project Development  
(562) 403-6513

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

**Marcus Leon**  
Director, Integration Services  
(562) 403-6527

**Noble B. Kennamer, Jr.**  
Marketing Director  
(562) 403-6650

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

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President, Police Chiefs' Association

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Chief Medical/Coroner  
Department of the Coroner

**Richard Sanchez**  
Chief Information Officer

**Tom Tindall**  
Director, Internal Services Department

**Charles Beck**  
Chief of Police, City of Los Angeles

Please find attached the fourth status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

No.	Description	Status
<b>Task 1 – Develop Project Control Document</b>		
1.1	Conduct Project Kick-off Meeting	12/6/2012
1.2	Submit Task 1 Deliverable Outline and Review Durations for Approval	12/17/2012
1.3	Develop Draft Project Control Document	1/7/2013
1.4	Incorporate County Deliverable Feedback	1/11/2013
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>		
2.1	Submit Weekly Project Status Reports	Ongoing
2.2	Conduct Weekly Project Management Meetings	Ongoing
2.3	Complete Weekly Project Management Activities	Ongoing
2.4	Complete Weekly Mentoring Activities	Ongoing
2.5	Complete Weekly Knowledge Transfer Activities	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>		
3.1	Submit Task 3 Deliverable Outlines and Review Durations for Approval	2/4/2013
3.2	Finalize Project Scope with MBIS Management	2/7/2013
3.3	Conduct MBIS Research as Defined	2/12/2013
3.4	Develop MBIS Stakeholder Survey Instrument	2/12/2013
3.5	Host Stakeholder Survey Meetings	2/13/2013
3.6	Compile Results and Prepare Stakeholders Report	6/21/2013
3.7	Incorporate County Deliverable Feedback	Current
3.8	Conduct MBIS RFP Strategy Meeting	2/7/2013
3.9	Incorporate County Deliverable Feedback	Current
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>		
4.1	Submit Task 4 Deliverable Outline and Review Durations for Approval	1/10/2013
4.2	Review and Document Existing Systems	1/30/2013
4.3	Review and Document Reference Materials	1/30/2013
4.4	Review and Document Data Models	1/30/2013
4.5	Review and Document Functional Models	1/30/2013
4.6	Review and Document Functionality and Features	1/30/2013
4.7	Review and Document System Interfaces	1/30/2013
4.8	Prepare Review Findings	1/30/2013
4.9	Incorporate County Deliverable Feedback	3/11/2013
4.10	Assist with Final Technical Architecture Specification for the Future MBIS	2/6/2013
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>		
5.1	Submit Task 5 Deliverable Outlines and Review Durations for Approval	4/1/2013
5.2	Review 4 Baseline Solicitations	3/13/2013
5.3	Develop Baseline Solicitation Requirements List	3/13/2013
5.4	Survey Baseline Solicitation Organizations	3/13/2013
5.5	Prepare Draft Baseline RFP Review Report Document	4/3/2013
5.6	Prepare Draft Baseline RFP Review Implementation Report	4/3/2013
5.7	Incorporate County Deliverable Feedback	4/19/2013
5.8	Meet with Project Team to Finalize MBIS RFP Scope	4/30/2013
5.9	Prepare MBIS RFP SOW	5/1/2013
5.10	Incorporate County Deliverable Feedback	4/4/2013
5.11	Prepare Proposal Evaluation Criteria and Procedure	3/13/2013
5.12	Prepare Acquisition Plan and Solicitation Package	4/29/2013
5.13	Prepare Formal MBIS RFP	5/1/2013

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

5.14	Incorporate County Deliverable Feedback	5/15/2013
<b>Task 6 – Assist in Release of MBIS RFP</b>		
6.1	Provide Support for MBIS RFP Administrative and Procurement Requirement Tasks and <b>ISD Release RFP for bid</b>	7/30/2013
6.2	Support and Facilitate AFIS Vendor Meetings (Bidders Conference)	Pending
6.3	Prepare Responses to Vendor RFP Questions	Pending
6.4	Prepare RFP Amendment Materials as Appropriate	Pending
<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>		
7.1	Submit Task 7 Deliverable Outlines and Review Durations for Approval	Pending
7.2	Conduct Detailed Review of Vendor Responses	Pending
7.3	Prepare and Execute Vendor Customer List and Questionnaire	Pending
7.4	Prepare Draft Vendor Implementation Performance Report	Pending
7.5	Incorporate County Deliverable Feedback	Pending
7.6	Participate and Facilitate Vendor Site Visits	Pending
7.7	Facilitate Project Team Score Finalization and Prepare Proposal Evaluation Summaries	Pending
7.8	Incorporate County Deliverable Feedback	Pending
7.9	Ad-hoc Evaluation Support Tasks	Pending
<b>Task 8 – Assist in Notifying Vendors</b>		
8.1	Submit Task 8 Deliverable Outlines and Review Durations for Approval	Pending
8.2	Prepare Draft ABIS Vendor Notification Letters	Pending
8.3	Incorporate County Deliverable Feedback	Pending
<b>Task 9 – Assist in Contract Negotiations</b>		
9.1	Attend and Facilitate Contract Negotiation Meetings	Pending
9.2	Track and Recommend Resolution to Discrepancies	Pending
9.3	Assist Finalization of the Implementation Plan and Roll-out Strategy	Pending
<b>Task 10.1 - Livescan Replacement</b>		
10.1.1	Inventory and Assess the Current Los Angeles Automated Fingerprint Identification System (LAFIS) Live-Scan Environment.	4/30/2013
10.1.2	Identify and Document Current Live-Scan Equipment and Installations.	4/30/2013
10.1.3	Identify and Assess Current Live-Scan Interfaces.	4/30/2013
10.1.4	Develop Future Live-Scan Requirements for the Livescan RFP.	Current
10.1.5	Develop Requisite Language and References for the Livescan Request for Proposal (RFP) and Statement of Work (SOW).	Current

Date = Completed

# Information Systems Advisory Body



**CHAIRMAN**  
**Lee Baca**  
Sheriff

September 18, 2013

**CHAIR PRO TEM**  
**John Ruegg**  
Director, ISAB

TO: Board of Supervisors

**ISAB**

**John Ruegg**  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

**Felix Basadre**  
Assistant Director  
(562) 403-6505

## **Multimodal Biometric Identification System (MBIS) RFP Status Report**

**Eugene Cabrera**  
Director, Project Development  
(562) 403-6513

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

**Marcus Leon**  
Director, Integration Services  
(562) 403-6527

**Dan O'Connell**  
Legal Director  
(562) 403-6650

12750 Center Court Drive  
Suite 500  
Cerritos, CA 90703

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

### **MEMBERS**

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**Sherri Carter**  
Executive Officer/Clerk  
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District Attorney

**Janice Fukai**  
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**William T Fujioka**  
Chief Executive Officer

**Ronald L. Brown**  
Public Defender

**Jerry Powers**  
Chief Probation Officer

**Jim McDonnell**  
President, Police Chiefs' Association

**Dr. Mark Fajardo**  
Chief Medical/Coroner  
Department of the Coroner

**Richard Sanchez**  
Chief Information Officer

**Jim Jones**  
Acting Director, Internal Services  
Department

**Charles Beck**  
Chief of Police, City of Los Angeles

Please find attached the fifth status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

No.	Description	Status
<b>Task 1 – Develop Project Control Document</b>		
1.1	Conduct Project Kick-off Meeting	12/6/2012
1.2	Submit Task 1 Deliverable Outline and Review Durations for Approval	12/17/2012
1.3	Develop Draft Project Control Document	1/7/2013
1.4	Incorporate County Deliverable Feedback	1/11/2013
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>		
2.1	Submit Weekly Project Status Reports	Ongoing
2.2	Conduct Weekly Project Management Meetings	Ongoing
2.3	Complete Weekly Project Management Activities	Ongoing
2.4	Complete Weekly Mentoring Activities	Ongoing
2.5	Complete Weekly Knowledge Transfer Activities	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>		
3.1	Submit Task 3 Deliverable Outlines and Review Durations for Approval	2/4/2013
3.2	Finalize Project Scope with MBIS Management	2/7/2013
3.3	Conduct MBIS Research as Defined	2/12/2013
3.4	Develop MBIS Stakeholder Survey Instrument	2/12/2013
3.5	Host Stakeholder Survey Meetings	2/13/2013
3.6	Compile Results and Prepare Stakeholders Report	6/21/2013
3.7	Incorporate County Deliverable Feedback	8/2/2013
3.8	Conduct MBIS RFP Strategy Meeting	2/7/2013
3.9	Incorporate County Deliverable Feedback	8/2/2013
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>		
4.1	Submit Task 4 Deliverable Outline and Review Durations for Approval	1/10/2013
4.2	Review and Document Existing Systems	1/30/2013
4.3	Review and Document Reference Materials	1/30/2013
4.4	Review and Document Data Models	1/30/2013
4.5	Review and Document Functional Models	1/30/2013
4.6	Review and Document Functionality and Features	1/30/2013
4.7	Review and Document System Interfaces	1/30/2013
4.8	Prepare Review Findings	1/30/2013
4.9	Incorporate County Deliverable Feedback	3/11/2013
4.10	Assist with Final Technical Architecture Specification for the Future MBIS	2/6/2013
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>		
5.1	Submit Task 5 Deliverable Outlines and Review Durations for Approval	4/1/2013
5.2	Review 4 Baseline Solicitations	3/13/2013
5.3	Develop Baseline Solicitation Requirements List	3/13/2013
5.4	Survey Baseline Solicitation Organizations	3/13/2013
5.5	Prepare Draft Baseline RFP Review Report Document	4/3/2013
5.6	Prepare Draft Baseline RFP Review Implementation Report	4/3/2013
5.7	Incorporate County Deliverable Feedback	4/19/2013
5.8	Meet with Project Team to Finalize MBIS RFP Scope	4/30/2013
5.9	Prepare MBIS RFP SOW	5/1/2013
5.10	Incorporate County Deliverable Feedback	4/4/2013
5.11	Prepare Proposal Evaluation Criteria and Procedure	3/13/2013
5.12	Prepare Acquisition Plan and Solicitation Package	4/29/2013
5.13	Prepare Formal MBIS RFP	5/1/2013

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

5.14	Incorporate County Deliverable Feedback	5/15/2013
<b>Task 6 – Assist in Release of MBIS RFP</b>		
6.1	Provide Support for MBIS RFP Administrative and Procurement Requirement Tasks	8/20/2013
6.2	Support and Facilitate AFIS Vendor Meetings (Bidders Conference)	8/30/2013
6.3	Prepare Responses to Vendor RFP Questions	Current
6.4	Prepare RFP Amendment Materials as Appropriate	8/20/2013
<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>		
7.1	Submit Task 7 Deliverable Outlines and Review Durations for Approval	Pending
7.2	Conduct Detailed Review of Vendor Responses	Pending
7.3	Prepare and Execute Vendor Customer List and Questionnaire	Pending
7.4	Prepare Draft Vendor Implementation Performance Report	Pending
7.5	Incorporate County Deliverable Feedback	Pending
7.6	Participate and Facilitate Vendor Site Visits	Pending
7.7	Facilitate Project Team Score Finalization and Prepare Proposal Evaluation Summaries	Pending
7.8	Incorporate County Deliverable Feedback	Pending
7.9	Ad-hoc Evaluation Support Tasks	Pending
<b>Task 8 – Assist in Notifying Vendors</b>		
8.1	Submit Task 8 Deliverable Outlines and Review Durations for Approval	Pending
8.2	Prepare Draft ABIS Vendor Notification Letters	Pending
8.3	Incorporate County Deliverable Feedback	Pending
<b>Task 9 – Assist in Contract Negotiations</b>		
9.1	Attend and Facilitate Contract Negotiation Meetings	Pending
9.2	Track and Recommend Resolution to Discrepancies	Pending
9.3	Assist Finalization of the Implementation Plan and Roll-out Strategy	Pending
<b>Task 10.1 - Livescan Replacement</b>		
10.1.1	Inventory and Assess the Current Los Angeles Automated Fingerprint Identification System (LAFIS) Live-Scan Environment.	4/30/2013
10.1.2	Identify and Document Current Live-Scan Equipment and Installations.	4/30/2013
10.1.3	Identify and Assess Current Live-Scan Interfaces.	4/30/2013
10.1.4	Develop Future Live-Scan Requirements for the Livescan RFP.	Current
10.1.5	Develop Requisite Language and References for the Livescan Request for Proposal (RFP) and Statement of Work (SOW).	7/1/2013

Date = Completed

# Information Systems Advisory Body



**CHAIRMAN**  
**Lee Baca**  
Sheriff

December 5, 2013

**CHAIR PRO TEM**  
**John Ruegg**  
Director, ISAB

TO: Board of Supervisors

**ISAB**

**John Ruegg**  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

**Felix Basadre**  
Assistant Director  
(562) 403-6505

## **Multimodal Biometric Identification System (MBIS) RFP Status Report**

**Eugene Cabrera**  
Director, Project Development  
(562) 403-6513

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

**Marcus Leon**  
Director, Integration Services  
(562) 403-6527

**Dan O'Connell**  
Legal Director  
(562) 403-6650

12750 Center Court Drive  
Suite 500  
Cerritos, CA 90703

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

### **MEMBERS**

**Lee Baca**  
Sheriff

**Sherri Carter**  
Executive Officer/Clerk  
L.A. Superior Court

**Jackie Lacey**  
District Attorney

**Janice Fukai**  
Alternate Public Defender

**William T Fujioka**  
Chief Executive Officer

**Ronald L. Brown**  
Public Defender

**Jerry Powers**  
Chief Probation Officer

**Jim McDonnell**  
President, Police Chiefs' Association

**Dr. Mark Fajardo**  
Chief Medical/Coroner  
Department of the Coroner

**Richard Sanchez**  
Chief Information Officer

**Jim Jones**  
Director, Internal Services  
Department

**Charles Beck**  
Chief of Police, City of Los Angeles

Please find attached the sixth status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

No.	Description	Status
<b>Task 1 – Develop Project Control Document</b>		
1.1	Conduct Project Kick-off Meeting	12/6/2012
1.2	Submit Task 1 Deliverable Outline and Review Durations for Approval	12/17/2012
1.3	Develop Draft Project Control Document	1/7/2013
1.4	Incorporate County Deliverable Feedback	1/11/2013
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>		
2.1	Submit Weekly Project Status Reports	Ongoing
2.2	Conduct Weekly Project Management Meetings	Ongoing
2.3	Complete Weekly Project Management Activities	Ongoing
2.4	Complete Weekly Mentoring Activities	Ongoing
2.5	Complete Weekly Knowledge Transfer Activities	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>		
3.1	Submit Task 3 Deliverable Outlines and Review Durations for Approval	2/4/2013
3.2	Finalize Project Scope with MBIS Management	2/7/2013
3.3	Conduct MBIS Research as Defined	2/12/2013
3.4	Develop MBIS Stakeholder Survey Instrument	2/12/2013
3.5	Host Stakeholder Survey Meetings	2/13/2013
3.6	Compile Results and Prepare Stakeholders Report	6/21/2013
3.7	Incorporate County Deliverable Feedback	8/2/2013
3.8	Conduct MBIS RFP Strategy Meeting	2/7/2013
3.9	Incorporate County Deliverable Feedback	8/2/2013
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>		
4.1	Submit Task 4 Deliverable Outline and Review Durations for Approval	1/10/2013
4.2	Review and Document Existing Systems	1/30/2013
4.3	Review and Document Reference Materials	1/30/2013
4.4	Review and Document Data Models	1/30/2013
4.5	Review and Document Functional Models	1/30/2013
4.6	Review and Document Functionality and Features	1/30/2013
4.7	Review and Document System Interfaces	1/30/2013
4.8	Prepare Review Findings	1/30/2013
4.9	Incorporate County Deliverable Feedback	3/11/2013
4.10	Assist with Final Technical Architecture Specification for the Future MBIS	2/6/2013
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>		
5.1	Submit Task 5 Deliverable Outlines and Review Durations for Approval	4/1/2013
5.2	Review 4 Baseline Solicitations	3/13/2013
5.3	Develop Baseline Solicitation Requirements List	3/13/2013
5.4	Survey Baseline Solicitation Organizations	3/13/2013
5.5	Prepare Draft Baseline RFP Review Report Document	4/3/2013
5.6	Prepare Draft Baseline RFP Review Implementation Report	4/3/2013
5.7	Incorporate County Deliverable Feedback	4/19/2013
5.8	Meet with Project Team to Finalize MBIS RFP Scope	4/30/2013
5.9	Prepare MBIS RFP SOW	5/1/2013
5.10	Incorporate County Deliverable Feedback	4/4/2013
5.11	Prepare Proposal Evaluation Criteria and Procedure	3/13/2013
5.12	Prepare Acquisition Plan and Solicitation Package	4/29/2013

# Information Systems Advisory Body



**CHAIRMAN**  
Lee Baca  
Sheriff

February 3, 2014

**CHAIR PRO TEM**  
John Ruegg  
Director, ISAB

TO: Board of Supervisors

**ISAB**

John Ruegg  
Director  
(562) 403-6501

FROM: John Ruegg  
Director, Information Systems Advisory Body

Felix Basadre  
Assistant Director  
(562) 403-6505

Eugene Cabrera  
Director, Project Development  
(562) 403-6513

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(562) 403-6650

12750 Center Court Drive  
Suite 500  
Cerritos, CA 90703

## MEMBERS

John L. Scott  
Interim Sheriff

Sherri Carter  
Executive Officer/Clerk  
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President, Police Chiefs' Association

Dr. Mark Fajardo  
Chief Medical/Coroner  
Department of the Coroner

Richard Sanchez  
Chief Information Officer

Jim Jones  
Director, Internal Services  
Department

Charles Beck  
Chief of Police, City of Los Angeles

## Multimodal Biometric Identification System (MBIS) RFP Status Report

*Supervisor Yaroslavsky made a motion to instruct the Executive Director of the Information Systems Advisory Body to report back every 60 days with a status on the Request For Proposals process.*

Per Item: 20, at the 11/27/2012 Board meeting, your Board requested ISAB provide an update, every 60 days, on the Development & Release of an RFP for acquiring a Multimodal Biometric Identification System (MBIS) on behalf of the Sheriff and criminal justice agencies represented by the Remote Access Network (RAN) Board.

Please find attached the seventh status report outlining the schedule for release of the RFP and the current status update for this project.

Sincerely,

John Ruegg, ISAB Director

attachment

Cc: MBIS Steering Committee

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

No.	Description	Status
<b>Task 1 – Develop Project Control Document</b>		
1.1	Conduct Project Kick-off Meeting	12/6/2012
1.2	Submit Task 1 Deliverable Outline and Review Durations for Approval	12/17/2012
1.3	Develop Draft Project Control Document	1/7/2013
1.4	Incorporate County Deliverable Feedback	1/11/2013
<b>Task 2 – Provide Project Management Assistance and Monitoring</b>		
2.1	Submit Weekly Project Status Reports	Ongoing
2.2	Conduct Weekly Project Management Meetings	Ongoing
2.3	Complete Weekly Project Management Activities	Ongoing
2.4	Complete Weekly Mentoring Activities	Ongoing
2.5	Complete Weekly Knowledge Transfer Activities	Ongoing
<b>Task 3 – Assist in MBIS RFP Planning and Scope Analysis</b>		
3.1	Submit Task 3 Deliverable Outlines and Review Durations for Approval	2/4/2013
3.2	Finalize Project Scope with MBIS Management	2/7/2013
3.3	Conduct MBIS Research as Defined	2/12/2013
3.4	Develop MBIS Stakeholder Survey Instrument	2/12/2013
3.5	Host Stakeholder Survey Meetings	2/13/2013
3.6	Compile Results and Prepare Stakeholders Report	6/21/2013
3.7	Incorporate County Deliverable Feedback	8/2/2013
3.8	Conduct MBIS RFP Strategy Meeting	2/7/2013
3.9	Incorporate County Deliverable Feedback	8/2/2013
<b>Task 4 – Review Existing LACRIS System Functionality and Architecture</b>		
4.1	Submit Task 4 Deliverable Outline and Review Durations for Approval	1/10/2013
4.2	Review and Document Existing Systems	1/30/2013
4.3	Review and Document Reference Materials	1/30/2013
4.4	Review and Document Data Models	1/30/2013
4.5	Review and Document Functional Models	1/30/2013
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4.8	Prepare Review Findings	1/30/2013
4.9	Incorporate County Deliverable Feedback	3/11/2013
4.10	Assist with Final Technical Architecture Specification for the Future MBIS	2/6/2013
<b>Task 5 – Develop MBIS RFP and Evaluation Criteria</b>		
5.1	Submit Task 5 Deliverable Outlines and Review Durations for Approval	4/1/2013
5.2	Review 4 Baseline Solicitations	3/13/2013
5.3	Develop Baseline Solicitation Requirements List	3/13/2013
5.4	Survey Baseline Solicitation Organizations	3/13/2013
5.5	Prepare Draft Baseline RFP Review Report Document	4/3/2013
5.6	Prepare Draft Baseline RFP Review Implementation Report	4/3/2013
5.7	Incorporate County Deliverable Feedback	4/19/2013
5.8	Meet with Project Team to Finalize MBIS RFP Scope	4/30/2013
5.9	Prepare MBIS RFP SOW	5/1/2013
5.10	Incorporate County Deliverable Feedback	4/4/2013
5.11	Prepare Proposal Evaluation Criteria and Procedure	3/13/2013
5.12	Prepare Acquisition Plan and Solicitation Package	4/29/2013

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

5.13	Prepare Formal MBIS RFP	5/1/2013
5.14	Incorporate County Deliverable Feedback	5/15/2013
<b>Task 6 – Assist in Release of MBIS RFP</b>		
6.1	Provide Support for MBIS RFP Administrative and Procurement Requirement Tasks	8/20/2013
6.2	Support and Facilitate AFIS Vendor Meetings (Bidders Conference)	8/30/2013
6.3	Prepare Responses to Vendor RFP Questions	9/10/2013
6.4	Prepare RFP Amendment Materials as Appropriate	8/20/2013
<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>		
7.1	Submit Task 7 Deliverable Outlines and Review Durations for Approval	10/11/2013
7.2	Conduct Detailed Review of Vendor Responses	12/3/2013
7.3	Prepare and Execute Vendor Customer List and Questionnaire	10/18/2013
7.4	Prepare Draft Vendor Implementation Performance Report	12/20/2013
7.5	Incorporate County Deliverable Feedback	12/20/2013
7.6	Participate and Facilitate Vendor Site Visits	11/7/2013
7.7	Facilitate Project Team Score Finalization and Prepare Proposal Evaluation Summaries	12/3/2013
7.8	Incorporate County Deliverable Feedback	12/20/2013
7.9	Ad-hoc Evaluation Support Tasks	12/20/2013
<b>Task 8 – Assist in Notifying Vendors</b>		
8.1	Submit Task 8 Deliverable Outlines and Review Durations for Approval	12/6/2013
8.2	Prepare Draft ABIS Vendor Notification Letters	12/6/2013
8.3	Incorporate County Deliverable Feedback	12/27/2013
<b>Task 9 – Assist in Contract Negotiations</b>		
9.1	Attend and Facilitate Contract Negotiation Meetings	Current
9.2	Track and Recommend Resolution to Discrepancies	Current
9.3	Assist Finalization of the Implementation Plan and Roll-out Strategy	Current
<b>Task 10.1 - Livescan Replacement</b>		
10.1.1	Inventory and Assess the Current Los Angeles Automated Fingerprint Identification System (LAFIS) Live-Scan Environment.	4/30/2013
10.1.2	Identify and Document Current Live-Scan Equipment and Installations.	4/30/2013
10.1.3	Identify and Assess Current Live-Scan Interfaces.	4/30/2013
10.1.4	Develop Future Live-Scan Requirements for the Livescan RFP.	Current
10.1.5	Develop Requisite Language and References for the Livescan Request for Proposal (RFP) and Statement of Work (SOW).	7/1/2013

Date = Completed

LA COUNTY MBIS REPLACEMENT PROJECT  
Weekly Status Report

5.13	Prepare Formal MBIS RFP	5/1/2013
5.14	Incorporate County Deliverable Feedback	5/15/2013
<b>Task 6 – Assist in Release of MBIS RFP</b>		
6.1	Provide Support for MBIS RFP Administrative and Procurement Requirement Tasks	8/20/2013
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<b>Task 7 – Assist in Evaluation of Vendor Proposals</b>		
7.1	Submit Task 7 Deliverable Outlines and Review Durations for Approval	10/11/2013
7.2	Conduct Detailed Review of Vendor Responses	Current
7.3	Prepare and Execute Vendor Customer List and Questionnaire	10/18/2013
7.4	Prepare Draft Vendor Implementation Performance Report	Current
7.5	Incorporate County Deliverable Feedback	Current
7.6	Participate and Facilitate Vendor Site Visits	11/7/2013
7.7	Facilitate Project Team Score Finalization and Prepare Proposal Evaluation Summaries	Current
7.8	Incorporate County Deliverable Feedback	Current
7.9	Ad-hoc Evaluation Support Tasks	Current
<b>Task 8 – Assist in Notifying Vendors</b>		
8.1	Submit Task 8 Deliverable Outlines and Review Durations for Approval	Current
8.2	Prepare Draft ABIS Vendor Notification Letters	Current
8.3	Incorporate County Deliverable Feedback	Pending
<b>Task 9 – Assist in Contract Negotiations</b>		
9.1	Attend and Facilitate Contract Negotiation Meetings	Pending
9.2	Track and Recommend Resolution to Discrepancies	Pending
9.3	Assist Finalization of the Implementation Plan and Roll-out Strategy	Pending
<b>Task 10.1 - Livescan Replacement</b>		
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Date = Completed